



## Studio Policies

### ATTENDANCE

Students are expected to continue lessons for a full academic year (September 1st - June 20). Students are expected to arrive for lessons in a timely manner, with all required materials and music.

### RECITAL

Students are required to participate in the yearly Students' Recital. Once the student is assigned music, she/he is expected to have it fully prepared and memorized. Other performance and competition opportunities will be available during the year.

### MAKEUP LESSONS

An absence due to illness, accident or family emergency is excused provided the teacher is notified at least **12 hours** in advance. Lessons missed due to family vacations are excused provided notification is given 2 weeks in advance. Makeup lessons cannot be guaranteed due to the teacher's limited availability. **ONLY ONE** make up lesson is available during each semester.

### TEACHER ABSENCES

The teacher reserves the right to miss lessons due to illness or professional commitments, a makeup lesson will be provided.

### PRACTICE

Students are strongly encouraged to have an instrument, and the piano should be located in a quiet room away from distractions. Students are required to practice a minimum of five days per week and meet the minimum practice time requirement as determined by the teacher.

### LESSON TERMINATION

If a student and parent should decide to terminate lessons at any given time during the year, the studio requires a **30 DAYS** notice. Regardless of when appropriate notice is given, such student/parent shall be financially responsible for the following **30 DAYS** of lessons, whether the student/parent chooses to attend or be absent.

### TUITION AND PAYMENT

Students have the option of paying semester tuition in check or cash.

30 min = \$40, 45 min = \$60, 60 min = \$75 Sibling Discount available!

**Unexcused absences may not received credit/reimbursement**, at the discretion of the teacher. In the event that an excused absence occurs, any pre-paid tuition will be applied toward a makeup lesson only.

#### PARENT PARTICIPATION

Parents are encouraged to attend and quietly observe lesson, and parents are asked to encourage students and to be active participants during piano practice at home.

#### OFFICE HOURS

The teacher may often be unable to discuss student progress with parents before or after he lesson since other students have lessons at those times. Parents should call or schedule an appointment with the teacher if they have concerns or questions. There is no call to be answered during the lesson, please text message to 617-999-6438.

Student name (Print) \_\_\_\_\_

Parent name (Print) \_\_\_\_\_

Signature \_\_\_\_\_